

**NORTH STAR DOMESTIC CONSUMERS  
&  
MUTUAL SEWAGE WORKS COOPERATIVE, INC.**

**MONTHLY BOARD OF DIRECTORS MEETING  
January 20, 2025 @ 10:00 A.M.  
Minutes**

**The North Star Domestic Water Consumers & Mutual Sewage Works Association, Inc. (North Star) Board of Directors will meet the third Monday of the month a 10:00 A.M. in the Business Office, at 16140 U.S. Hwy.550, Aztec New Mexico 87410, to conduct North Star Business as follows:**

**10:00 A.M.:**

- 1.) Call the meeting to order at: 10:05 A.M., by: Richard Watson.**
- 2.) Establish a quorum. (Note Members absent: Jennifer).**
- 3.) Approval of Agenda.**  
**Motion made by: Ginny, Seconded by: Richard. Motion: Carried.**
- 4.) Approval of the Minutes from the last regular Board Meeting.**  
**Motion made by: John, Seconded by: Ginny. Motion: Carried.**
- 5.) Office and Financial Reports.**
  - a.) Regular report and updates.**
  - b.) Review attached Bank Statement.**
  - c.) It was reported that the Post Office box cost was pretty high and did  
We want to continue to use it. It was decided to use it one more year  
Due to the name change of NS and install a lock box before 2026.  
Approve financial report.**  
**Motion made by: John, Seconded by Lori. Motion: Carried.**
- 6.) Plant and System Report (See attached). It was discussed that there are  
10-15 properties in the Arch Rock subdivision plus on 574 there is 40 acre sub  
Division doing 1 acre lots that are likely to want NS to supply water.**
- 7.) Manager's Report. (See attached).**
- 8.) Approval of transfer of funds between Bank Accounts. ( If required)**  
**Motion made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Motion: \_\_\_\_\_.**

**New Business:**

- 1.) Discuss Water Treatment Plant Major Maintenance and Budget review and funding for the  
maintenance. Unit 1 is being totally repaired and unit 2 has been covered to eliminate  
Any contamination.**
- 2.) The South River crossing repair Invoice repair cost is attached for review. (See Attached  
Invoice from TRC Construction, Inc.**
- 3.) We are reviewing the Center Point Timer Valve location and considering relocating it to  
the Hart Canyon turn off at Hwy 550 and road 2770. This would allow the same operation**

of the Hart Canyon Tank and eliminate the installation of another control valve to enable the use of the south river crossing.

Motion was made to table this till the next meeting. Motion made by John, Seconded By Lori. Motion Carried.

- 4.) Approve the Open Meeting Act Resolution for the Year of 2025.

Motion made by: John, Seconded by: Ginny. Motion: Carried.

- 5.) The Office is replacing the copying machine.

### **Old Business:**

- 1.) Discuss and select name change for North Star. The last suggested name change approved by the Board of Directors was "North Star Domestic Water Utility". If a different new name is selected state below for approval:

\_\_\_\_\_ Approval;  
Motion made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Motion: \_\_\_\_\_.

- 2.) Revise 'Certificate of Incorporation' to reflect name change and other changes. (see attached original Certificate and suggested changes).

Motion made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Motion: \_\_\_\_\_.

- 3.) The Office Gates have been ordered and are being built for installation.

- 4.) The change in water billing from cost per 1000 to gallons used was noted on the December billing.

- 5.) On the Property Tax issue with San Juan County, I have met with San Juan County Treasurer, County Assessor and also Mike Stark, County Manager. In the discussion with the County Manager, we going to set a date for a discussion on how to resolve this due to the recent Opinion from the New Mexico Attorney General. The county Treasurer, Assessor, County Attorney, North Star Accountant and myself will set a date to meet, with allow time for everyone to prepare and try to work out a solution for settlement. Also, this issue does create a problem for the transfer of the East Culpepper County Water Line Assets to be transferred to North Star. The transfer can not be until the outstanding fee is resolved on the amount owed paid and/or dissolved with the County.

The Meeting is scheduled for Monday 20<sup>th</sup> of January.

### **Comments from the Board of Directors:**

### **Comments from the Membership:**

### **New Memberships and Transfers: (If required, see attached).**

9 Transfers and 4 New Memberships.

### **Closed Board of Directors Session: (if required)**

*The Board of Directors may go into Closed Session pursuant to Section 0-15-1(H) (7), and (8) NMSA 1978.*

### **Adjourn Meeting:**

**Time: 11:38 A. M.**

**ATTENTION PERSONS WITH DISABILITIES:**

*The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the North Star Office at 505-334-9375 before the meeting so that arrangements can be made.*

Minutes approved on: \_\_\_\_\_.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary/Treasurer

**NORTH STAR DOMESTIC WATER CONSUMERS  
&  
MUTUAL SEWAGE WORKS ASSOCIATION, INC.**

**MANAGER'S REPORT**

- 1.) Lloyd and Nate attended the San Juan County Rural Domestic Water Users Association Regular Meeting on December 17, 2024.
  - a.) Bill Conner, State Director, is retiring at the end of 2025.
  - b.) Association dues will be \$150 this year.
  - c.) All attending gave System reports.
- 2.) The leak repair at South River crossing was completed and a new valve was installed to retain service on the west side in event of outage in the river or an event crossing the Farmer's Ditch. Old drawing indicates a valve on the east side of the river that we have not been able to locate but need to or install one. Bidirectional measurement on all three of our river cross would be useful in monitoring the crossings.